

OCTOBER MINUTES

Kellogg Elementary PTO minutes

October 09, 2023 9:16am End Time 9:44 am | *Meeting called to order by* Kelly Hickey

In Attendance

Kelly Hickey, Ericka Haley, Brittany VanDyke, Heather Putt, Mackenzie Ruthven, Amanda Neitzel, Adrien Reinhardt, Samantha Hoard, Brittany Miller, Paige Oudsema

President's Report

- Read-a-Thon was extremely successful and brought in over \$11,000! Mrs. Egge's first grade class was the class that received the most donations and will get the "top class" prize. Read-a-Thon prizes will be handed out soon.
 - Fall Festival is scheduled for October 26th. It is a free event for all Kellogg families. PTO is seeking donations of (100) pumpkins & fall decorations to use (borrowing is fine) as well as someone to volunteer their time and tractor to give wagon rides around the parking lot. We are in talks with several trucks to provide options for families. Fall fest will have donuts, hot cocoa, games, bounce houses and a cake walk. There are arrangements being worked on for an indoor option if the weather does not cooperate.
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Principal's Report

- There is a goal of 100% participation for conferences this year, that includes both in-person and virtual.
- The outdoor classroom & pavilion space is 75% funded at this time, and only \$10,000 is needed to get to the project goal. Mrs. Boyce has plans to apply for another community grant which would cover that final balance.
- The Holiday Sing-a-long is in the planning stages and will tentatively be held on 12/08 at the Gull Lake Performing Arts building. There are a lot of details still being worked out as the venue can only hold a maximum of 800 people with no standing room allowed, so they are trying to find ways to accommodate the large crowd that the Kellogg students bring with them for this celebration!
- A participant inquired about plans for Halloween, and Kellogg plans to celebrate on the Friday before the actual holiday (10/27). It is going to be done this way to make it a very fun Friday kick off to the weekend and hopefully spread out some of the fun to alleviate the pressure of Tuesday being such a HUGE day for the students! Halloween will still be a fun day for the kids in their classrooms, but the big celebration with the costume parade is going to be hosted on Friday. **Final details will be released via Mrs. Boyce's newsletter**

Upcoming Events

- Scholastic Book Fair kicks off next week
- Kellogg Family Fun Festival on October 26th
- Kellogg Halloween Costume Parade on Friday, October 27th

Treasurer Report

- There were three lines that needed to be added into the budget - Volunteer Appreciation (food provided for end of the year meeting to say thank you for all volunteers), Pie Day (students celebrate Thanksgiving with a hallway sized table where they all join and enjoy a dessert), and Winter Gear for Classrooms (a pack of waterproof gloves will be purchased for each classroom so that kids who do not have gloves can borrow them at recess)
- The budget for the 2023-2024 school year was re-approved by Mackenzie Ruthvent and Adrien Rinehart
- Reimbursement requests were approved for Mrs. Pam Garnaat for teacher coaching, Mrs. Muskovin for a 2nd grade reading program , and Mrs. Holland for bussing reimbursement for a field trip. (Mrs. Holland dedicates some of her personal time to an EFA program over the Summer, and in return receives the opportunity to take her students to a symphony free of charge.)

Vice President's Report

- Book Fair will be taking place next week, and we are currently seeking volunteers to help students come to make their wish lists during the day on Monday, Tuesday and Wednesday.
- Sign up here:
https://docs.google.com/spreadsheets/d/1L8G51xfy2BL7JVTZd5Yj-S0wJW3w8rUJIX35_F9X08o/e/dit?usp=sharing
- Book Fair will be open to purchasing items on Thursday and Friday during conferences.

Secretary's Report

- PTO Website - <https://kelloggelementaryp.wixsite.com/kellogg-elementary-p>
- Remind - <https://www.remind.com/join/ptokellogg>
- Facebook - <https://www.facebook.com/KelloggPTO>

New Business

- Ericka Haley inquired about Mileage Club for Fall and that is currently being looked into. Mileage Club does need a chairperson for the 2023-2024 school year and is actively seeking that out.
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Committee Reports

Staff Appreciation Committee is providing a potluck conference meal to the staff on October 19th. They are seeking donations via a Sign Up Genius that has been posted on the Kellogg PTO Facebook page. The meal will be a soup and salad bar with drinks & dessert. All items need to be dropped off by 1:00pm on the 19th so the meal will be ready for staff right when the school day ends.

The sign-up also includes some items to help stock the lounge with snacks & drinks. All donations can be brought to the school and dropped in the office, or people can order from the Amazon wishlist and have items shipped directly.

Announcements

No additional announcements were made at this time.

Parent Questions/Comments

- None at this time

Next Meeting

Next meeting will be held the 2nd Wednesday of November at 9:05am

Motion to adjourn was made at 9:44 am and was passed unanimously.